

Mobile Phone and Personal Electronic Devices Policy 2017

Mobile phones and personal electronic devices are important modern day communication tools. As with many technologies there are numerous benefits but also some hidden risks. Mobile phones and personal electronic devices must be used responsibly and managed effectively in the school environment to ensure the privacy and safety of students and staff. Students are encouraged to use the school telephones under supervision should they need to contact parents. It is essential that all communication between students and anyone outside the school, during the school day be made with full knowledge of the school.

**PROCEDURES**

If a parent wishes for their child to have a mobile phone or personal electronic device at school, they need to complete a form available from the school administration. Once permission is granted the mobile phone or personal electronic device is only to be used before and/or afterschool for the purpose agreed to by the school and parents. A student who uses the phone/device in an inappropriate way will have the phone/device temporarily removed from them and repeated misuse may see their permission privileges cancelled.

- The school does not accept responsibility for lost/damaged student mobiles or devices.
- Student's mobiles/devices must not be brought to classes, meetings, assemblies or similar organised activities. They are not to be used during the school day, including photos taken on school grounds. *They should remain switched off and secured in the student's bag.*
- Students misusing personal mobiles/devices at school or causing a nuisance will be brought to the attention of the principal.
- The principal may revoke a student's privilege of bringing or using mobiles/devices whilst at school.

**BCPS PERMISSION FOR STUDENT USE OF MOBILE PHONES OR PERSONAL DEVICES**

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Student Mobile Phone No: \_\_\_\_\_ Parent Contact No: \_\_\_\_\_

Reason for student having mobile phone at school:

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**The School takes no responsibility for theft or damage to mobile phones.**

I agree to the conditions outlined in the schools Mobile Phone Policy.

Parent: \_\_\_\_\_

Approved: \_\_\_\_\_

Date \_\_\_\_\_