

**Mobile Phone and Smart Watch Policy 2020**

The Education Department has updated its mobile phone policy, including smart watches. This amended school policy complements the update.

Mobile phones and smart watches are important modern day communication tools, with numerous benefits but also some hidden risks. Mobile phones and smart watches must be used responsibly and managed effectively in the school environment to ensure the privacy and safety of students and staff. Should students need to contact parents, they are encouraged to use the school telephones under supervision. It is essential that all communication between students and anyone outside the school, during the school day be made with full knowledge of the school staff.

**PROCEDURES**

If a parent wishes for their child to have a mobile phone or smart watch at school, they need to complete a form available from the school administration. Once permission is granted, the mobile phone or smart watch is only to be used before and/or afterschool for the purpose agreed to by the school and parents. A student who uses the phone/smart watch in an inappropriate way will have the phone/ smart watch temporarily removed from them and repeated misuse may see their permission privileges cancelled.

- The school does not accept responsibility for lost/damaged student mobiles or smart watches.
- Students' mobile phones must not be brought to classes, meetings, assemblies or similar organised activities. They are not to be used during the school day, including photos taken on school grounds. *They should remain switched off and secured in the student's bag.*
- Students' smart watches must be put in 'aeroplane mode' during the school day.
- Students misusing personal mobiles/watches at school or causing a nuisance will be brought to the attention of the principal.
- The principal may revoke a student's privilege of bringing or using mobiles/smart watches whilst at school.

**BCPS PERMISSION FOR STUDENT USE OF MOBILE PHONES OR SMART WATCHES**

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Student Mobile Phone No: \_\_\_\_\_ Parent Contact No: \_\_\_\_\_

Reason for student having mobile phone/smart watch at school:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The School takes no responsibility for theft or damage to mobile phones or smart watches.**

I agree to the conditions outlined in the schools Mobile Phone and Smart Watch Policy.

Parent: \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_